

Disbanded or Lapsed Troop/Group Report

A disbanded or lapsed troop/group is a troop/group that will no longer be meeting for whatever reason. The troop has not registered for the current membership year or the troop will not be used for one year. **Money and Supplies:** When a troop/group has disbanded, all money left should be returned to the Council's finance department. Money is not to be given to individual girls or adults. The troop/group supplies are to be turned over to the service team to disburse to active troops/groups as needed. Refer to the Resource Guide for Troop/Group Finance Standards and Safety-Wise for Girl Scout program standards. When troops/groups merge, the funds and supplies belonging to the merging troops/groups are combined.

Return one copy of this form with remaining troop/group funds and an annual finance report to the council office at: 400 Robert Street South, St. Paul, MN 55107. If you have any questions, contact the council office at 651-227-8835 or girlscouts@girlscoutscv.org.

Service Unit:	Troop/Group Number:	Number of Girls:	Date:
Program Age Level: <input type="checkbox"/> Daisy <input type="checkbox"/> Brownie <input type="checkbox"/> Junior STUDIO 2B: <input type="checkbox"/> 11-13 <input type="checkbox"/> 13-15 <input type="checkbox"/> 15-17			
<input type="checkbox"/> This troop/group has not re-registered and will not register for the membership year which began October 1, _____			
<input type="checkbox"/> This troop/group has not re-registered, however, it may register this year.			and ends September 30, _____
<input type="checkbox"/> This past year, this troop/group disbanded.	Month:	Year:	
Reason: <input type="checkbox"/> lack of leadership <input type="checkbox"/> girls bridged to become adult Girl Scouts <input type="checkbox"/> lack of girl members <input type="checkbox"/> reorganized/combined with troop/group # <input type="checkbox"/> other (please specify): _____			
Status of troop/group funds:			
<input type="checkbox"/> All troop/group funds were spent prior to disbanding.			
<input type="checkbox"/> A troop/group treasury exists in the amount of:		\$	and is held at the following bank:
Bank:	Branch:	Account Number:	
Signatures on the account are	1:	2:	
<input type="checkbox"/> Funds are not in a bank, but located with:			
Name:		Address:	
City:	State:	Zip:	Phone:
Status of other troop/group resources:			
<input type="checkbox"/> Supplies and equipment were disbursed by troop/group prior to disbanding.			
<input type="checkbox"/> Supplies and equipment were not disbursed and are listed on back of form. These supplies and equipment are located with:			
Name:		Address:	
City:	State:	Zip:	Phone:
<input type="checkbox"/> Individual girl records have been forwarded to the service team.			
<input type="checkbox"/> Final troop/group "Annual Finance Report" has been completed and one copy forwarded to the council registrar, and one copy forwarded to the service unit treasurer or service unit manager in their absence.			
Last Troop/Group Leader			Phone:
Last Assistant (or co) Troop/Group Leader			Phone:
Person Submitting Report			Phone:

List Troop/Group supplies on back of form, or on additional sheet.